

Date: September 7, 2021
To: Port of Illahee Board of Commissioners
From: John Piccone, P.E., Soundwest Engineering Assoc.
Subject: Waterfront Access Project - Status Summary

Design & Construction Status

- The 60% water access project design is complete, final design in preparation for bidding is pending authorization to proceed.
- The Illahee store site preliminary design will need to be advanced soon as well if it is to follow the same or similar schedule as the waterfront improvements. Details such as the septic, parking, and traffic design have many unknowns to be resolved and it's recommended these be completed in conjunction with the water access final design.
- The Port has also expressed concern regarding the condition of some of the pier pilings. It's recommended that the prior piling condition survey be revisited and incorporated with the water access project final design.

Permitting & Regulatory Status

- The Kitsap County shoreline substantial development permit application has been submitted along with the numerous reports and drawings required. The County will be conducting an internal "intake review" of all items on Sept. 13 and inform us if they require any additional information to proceed with shoreline review. Once they accept the application as "technically complete" they will be requesting an estimated \$5-6K permit fee from the Port to continue review.
- The Army Corps permit application has also been submitted along with the several reports and drawings they require, and they have acknowledged receipt.
- All materials needed for the WDFW HPA permit are prepared and ready to submit although we usually wait on submission until we receive initial feedback from the Corps and County.
- We will continue to correspond with these agencies for some time now as they conduct their reviews and request information. Mitigation adequacy will almost certainly be a part of those ongoing conversations and I'll keep you informed as that unfolds.

Grants & Funding Status

- Both the ALEA and BFP grants have been awarded and are now active and available for reimbursement. 75% of engineering costs to date can be submitted at this time for reimbursement and I will be coordinating with Jim and Theresa to initiate that request and further inform the 2022 budgeting process.

Upcoming Milestones and Recommended Action Items

- Ongoing correspondence with the USACE and Kitsap County in an effort to push the permit process forward.
- Correspondence with WDFW and the Suquamish Tribe to let them know the project and permit status. Submit the HPA application when appropriate.
- Finalize the preliminary aquatic land lease discussed previously with DNR and secure a new final lease (which is a grant requirement as well as State requirement).
- Refine the water access project budget and anticipated schedule factoring in the grants received in an effort to inform the 2022 budgeting process.
- Based on the refined budget and schedule, initiate final design of the water access project incorporating Commissioners prior 60% review comments, pile repair/replacement, and store improvements desired.
- In 2022, once final design is complete and we have sufficient feedback from the USACE, County, DNR, and WDFW; submit phase two permits previously described and prepare to publicly bid the project once all permits are received.