

Date: February 14, 2024
To: Port of Illahee Board of Commissioners
From: John Piccone, P.E., Soundwest Engineering Assoc.
Subject: Projects Status Summary

Waterfront Improvement Project

- **USACE and WDFW Permit;** I received an email from the Tribe on February 6 indicating that the fish committee had met and discussed the revised dock layout we provided. The Tribes project manager commented that they'd be getting back to us shortly with details and I plan to check in with him if there's no word by next week. Hopefully, this mean we'll be able to proceed with the corps permit very soon.
- **County SDAP Permit;** As previously mentioned, this permit was extended 90 days pending discussions around the potential County sponsored stormwater treatment vault. Following discussions with the County they did decide a few weeks ago that it would be better for them to wait for another opportunity to treat stormwater and so we've proceeded with the project as originally planned. The SDAP information request is very nearly complete now and will be submitted in the next couple weeks. Following that submission, I'm expecting a period of discussion around the setback variance request, ROW permit requirements, and a few other misc. items. Our goal will be to move this permit forward as quickly as the County allows and then prepare the building permit submittal and ROW permit preparations prior to bidding.
- **Kitsap County Building and ROW Permits;** The County will ultimately require both a building permit and ROW permit. Although both of these permits are typically much faster review times, they do have procedural requirements that are complex with public projects awarded to the lowest bidder. For example, they will require certain items which only the contractor can provide but we will not know who the contractor is until we bid the project. Conversely, if we don't have at least a preliminary approval we may meet with significant delays during construction resulting in costly change orders. So it will be necessary to work through these items with the county in the coming months and I expect some of the permitting activities to take place before bidding and some will be completed by the contractor after the bid is awarded.
- **Site Contamination and PLIA coordination;** As mentioned previously, we plan to have the environmental consultant working on the store site cleanup prepare a contaminated materials manage plan (CMMP) for inclusion in the bid documents for the waterfront project.
- **Anticipated Schedule;** This is still ultimately unknown due to the permitting timelines but the goal remains for bidding in the summer or fall of 2024 with completion by early summer 2025. As soon as we have confirmation that the Tribes objection is removed and the SDAP permit is approved it will be much easier to set a schedule with confidence.

- **RCO Grant and Contract Status;** The grant extensions we submitted in January were approved by RCO and the new contract completion date was revised to June of 2025. I have also prepared a new 2024 on-call task order for approval as we discussed at the last board meeting. The task budget amounts for the two grant projects (waterfront improvements and pile replacement) were set based on the previously approved grant budgets for A&E. The on-call task for non-grant reimbursable assistance was increased from approx. \$26K to \$50K in the event it's needed to continue assisting with some of the ancillary items that have become necessary to keep the project moving forward as well as any assistance requested for the store site renovation.

Pile Replacement Project

- **Permits;** The project is currently fully permitted.
- **Design;** Only the inspection and a preliminary design concept has been completed and we are waiting for confirmation from the Tribe before proceeding with the engineering design in conjunction with finalizing the float and pier renovation design.
- **Grant and Contract Status;** No grant funds have been expended to date and the grant contract is currently set to complete work by June of 2025.
- **Anticipated Schedule;** The current assumption is that this schedule will coincide with the pier and float work and occur as a single bidding and construction phase.

Store Clean-up & Renovation

- **No new items to report**

Permit Status Summary – All Projects

Waterfront Access Project

Permit	Submittal Date	Permit Issued	Permit Status	Design Status
SSDP	8-19-21	8-4-22	Complete. SSDP staff report notice of decision received.	60% Design Complete and submitted for permit.
HPA	Delayed	---	Submittal of permit application pending resolution with Suquamish Tribe.	Pending resolution with Suquamish Tribe.
NWP	8-17-21	Delayed	Finalization of permit review pending resolution with Suquamish Tribe.	Pending resolution with Suquamish Tribe.
SDAP	2-7-23	---	Submittal of permit application complete, review comments received 8/31/23, response pending County stormwater.	95% Design Complete for upland elements only to submit SDAP.
BP	Anticipated by contractor in 2024	---	Submittal to follow SDAP	
ROW	Anticipated by contractor in 2024	---	Submittal to follow SDAP	
FIRE	Anticipated in 2024	---	Submittal to follow SDAP	

SSDP – Substantial Shoreline Development Permit (Kitsap County)

HPA – Hydraulic Project Approval (WDFW)

NWP – Nationwide Permit 3 (USACE)

BP – Building Permit (Kitsap County)

ROW – Right of Way (Kitsap County)

Fire – Fire Code Permit (Kitsap County)

Pile Replacement Project

Permit	Submittal Date	Permit Issued	Permit Status	Design Status
Shoreline Exemption	9-22-22	2/15/23	Staff Report Issue, Pending 14 day appeal period ending 2/15/23	30% Design Completed for Permit submittal.
NWP3	9-22-22	11-21-22	Complete. Permit issued by USACE.	30% Design Completed for Permit submittal.
HPA	2020	2/14/20	Maintenance permit, expires 2/12/25	-----