



Port of Illahee

Minutes of Regular Meeting

November 13, 2024

Call to Order

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com.

Commission Chairman James Aho called the meeting to order at 6:30 PM. Also, in attendance were **Commissioner Jeffrey Rupert; Commissioner Eric Hall**; Administrator Jennifer Olson; Roy Barton; Cathy Johnson; John Buesch; John Piccone; Debbie Smith; Robin Wilcox and Leonard Knight

- November 13, 2024, Meeting Agenda
- October 9th, 2024, Regular Meeting minutes
- October 17th, 2024, Special Meeting minutes
- November 6th, 2024, Special Meeting minutes
- Approval of Electronic Transfer for GO Bond (May & November)
- Payment of bills with check numbers 5248 through 5262 totaling \$24,087.63 *Items approved pending auditor approval
(motion by Hall; second by Rupert; all in favor)

Signing of Documents

Commissioners plan to stop by the Illahee Store to sign documents on Thursday, November 14, 2024.

Public Comment

No public comments were made.



REPORTS/UNFINISHED BUSINESS -

Grants/Waterfront Access Improvements

John Piccone from SoundWest Engineering & Associates provided the Commissioners and community with an update on the status of the Port of Illahee's projects.

Illahhee Store Project

Commissioner Rupert disposed of sofas abandoned at the Illahee Store:

Commissioner Rupert mentioned that the Port's attorney advised the Commissioners to get a boundary line adjustment, and he has contacted AES Consultants to start the process.

Commissioner Hall reported that electrical work is finished; Next step is to contact PSE to restore power.

Commissioner Aho is working to obtain a start date from the Pollution Liability Insurance Agency (PLIA).

Treasurer's Report as of October 31, 2024,

- General Fund: **\$65,785.51**
- Investments: **\$296,758.70**
- Good Property Management (GPM) Account: **\$199.00**
- Total: **\$362,743.21**

Grant Status

BFP RCO Total: \$851,065.00	Amount of RCO paid: \$110,847.95	Remaining RCO Funds: \$740,217.05
ALEA RCO Total: \$500,000.00	Amount of RCO paid: \$85,732.60	Remaining RCO Funds: \$414,267.39
RCFB RCO Total: \$191,000.00	Amount of RCO paid: \$7,432.15	Remaining RCO Funds: \$183,567.85



Reports/Unfinished Business- Continued

Website

Nothing to report.

Properties

- **5560 Oceanview Blvd:** The Commissioners received a Certified Market Analysis from three local realtors.
- **5500 Illahee Road:** Nothing to report: Commissioner Rupert issued a 120-day notice to tenant; rent has not been paid since September 2024.
- **5507 Illahee Road / Illahee Store Property:** Nothing to report.
- **Illahee Road lot:** Nothing to report.

Dock/Pier

Commissioner Rupert expressed the desire to purchase fasteners for the railing of the pier to enhance its safety.

New Business

- Resolution 2024-05, Revised Policy for Public Records Act (PRA) Requests **(Motion by Rupert; second by Hall; all in favor).**
- Resolution 2024-06 Levy Limit Increase **(motion by Hall; second by Rupert; all in favor).**
- 2025 Final Budget Adoption, Resolution No. 2024-07 **(Motion by Rupert; second by Hall; all in favor).**
- Resolution 2024-08 Culmination of Port Illahee's 2020 Comprehensive Plan with Waterfront Improvements, Public Pier, & Dock Rehabilitation Project **(motion by Hall; second by Rupert; all in favor).**
- Discussion on seeking additional funds from RCO and potential property sales.



Public Comment

- Questions about the grant contact process.
- Comments on project funding and bid requirements.
- Inquiries about piling replacement in recent bids.
- Opinions on property sale and project continuation.

Adjourn

At 7:47 PM, the meeting adjourned. **(Motion by Rupert; second by Hall; all in favor).**

The next regular meeting is scheduled for December 11, 2024, at 6:30 PM via Zoom.

Kitsap All Ports Meeting: January 27, 2025, at 6:30 PM at Port of Brownsville

Signatures

Commissioner James Aho

Commissioner Eric Hall

Commissioner Jeffrey Rupert