



PORT OF ILLAHEE

P. O. BOX 2357
BREMERTON, WA 98310

November 14, 2024

Phil Cook
Kitsap County Assessor
614 Division Street MS-22
Port Orchard, WA 98366

To Whom It May Concern:

Enclosed herewith are the following:

1. Copy of Port of Illahee Resolution No. 2024-07, Adoption of the 2025 Final Budget, adopted on November 13, 2024.
2. Copy of the final budget for the fiscal/calendar year 2025 for the Port of Illahee, submitted pursuant to RCW 53.35.045;
3. Copy of Washington State Department of Revenue/Port of Illahee Resolution No. 2024-06 Property Tax Levy, adopted on November 13, 2024.
4. Original Levy Certification.

Please distribute accordingly.

Sincerely,

Jennifer Olson
Administrator

PORT OF ILLAHEE
RESOLUTION NO. 2024-07

RE: ADOPTION OF THE 2025 FINAL BUDGET

WHEREAS, the Port Commission of the Port of Illahee has reviewed the fiscal requirements of the Port District, the anticipated revenues and expenditures of the District; and


WHEREAS, the 2025 Preliminary Budget was prepared and approved as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Port Commission of the Port of Illahee that the final budget of the Port of Illahee be adopted for the tax year 2025, as attached hereto.

ADOPTED by the Port Commission of the Port of Illahee, Kitsap County, Washington at the regular open public meeting thereof held on the 13th day of November 2024.

PORT OF ILLAHEE
KITSAP COUNTY, WASHINGTON


By:



Commissioner Aho




Commissioner Hall



Commissioner Rupert

**PORT OF ILLAHEE
2025 FINAL BUDGET**

	DETAIL	TOTALS
TOTAL ESTIMATED BEGINNING BALANCE		398,661.77
REVENUES:		
670.00 NonRevenues - Loan Contingency for Improvement Projects	700,000.00	
693.00 Operating Grants Reimbursement ALEA & BFP	1,338,052.00	
695.00 Real Property Rentals	29,640.00	
699.10 Investment Interest	8,400.00	
699.20 Property Tax	99,429.00	
TOTAL ESTIMATED REVENUES:		2,175,521.00
TOTAL ESTIMATED FUNDS AVAILABLE:		2,574,182.77
EXPENDITURES:		
721.00 MARINA OPERATING		
721.80 Utilities	3,000.00	
721.90 Other	500.00	
723.00 MARINA MAINTENANCE		
723.30 Outside Services	11,500.00	
723.40 Supplies	1,000.00	
761.00 PROPERTY LEASE/RENTAL		
761.30 Outside Servies	3,000.00	
763.00 PROPERTY LEASE/RENTAL MAINTENANCE		
763.40 Supplies	500.00	
763.60 Facility Maintenance	2,500.00	
763.70 General and Administrative	1,500.00	
763.80 Utilities	2,000.00	
763.90 Other	4,000.00	
771.00 DEBT REDEMPTION		
771.50 Other: Note/Contracts	30,000.00	
773.00 FIXED ASSET DISBURSEMENT		
773.50 Property Improvements	50,000.00	
773.90 Other: Property Improvements	5,000.00	
774.00 WATERFRONT FACILITIES		
774.40 Waterfront Access Improvements: Upland Work	672,770.00	
774.40 Waterfront Access Improvements: Marina work	1,000,274.00	
774.50 Waterfront Access Improvements: Piling Replacement	500,078.00	
774.90 Waterfront Access Improvements: other	75,000.00	
780.00 GENERAL AND ADMINISTRATIVE		
781.10 Commissioner compensation	12,800.00	
781.20 Commissioner reimbursement	1,500.00	
781.30 Outside services: Legal, Engineering on-call, etc.	30,000.00	
781.30 Outside services: Admin Contract	20,000.00	
781.40 Supplies	200.00	
781.70 G&A Operations	30,025.00	
789.10 Economic development	3,000.00	
790.00 NON-OPERATING EXPENSE		
799.91 Interest Expense	10,000.00	
799.92 Election Expense		
TOTAL ESTIMATED EXPENDITURES:		(2,470,147.00)
TOTAL ESTIMATED ENDING BALANCE:		104,035.77


Commissioner Jim Aho


Commissioner Eric Hall


Commissioner Jeff Rupert



Ordinance / Resolution No. 2024-06
RCW 84.55.120

WHEREAS the Commission of The Port of Illahee has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2025; and

WHEREAS the districts actual levy amount from the previous year was \$ 95,264.00; and
(Previous year's levy amount)


WHEREAS the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2025 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 656.00
which is a percentage increase of .688 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations
that have occurred and refunds made.

Adopted this 13TH day of November, 2024.

_____ 

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I James Aho (Name),
Commissioner (Title), for The Port of Illahee (District name),
do hereby certify to the Kitsap (Name of county) County legislative authority
that the 2025 (Commissioners, Council, Board, etc.) of said district requests
that the following levy amounts be collected in 2025 (Year of collection) as provided in the district's
budget, which was adopted following a public hearing held on 11-13-2024 (Date of public hearing).

Regular levies

Levy	General levy	Other levy*
Total certified levy request amount, which includes the amounts below.	100,000.00	
Administrative refund amount	1,072.00	
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
Total certified levy request amount, which includes the amounts below.					
Administrative refund amount					
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: [Signature] Date: 11/13/24

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.