



Port of Illahee

Minutes of Regular Meeting

October 9, 2024

Call to Order

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com.

Commission Chairman James Aho called the meeting to order at 6:30 PM. Also, in attendance were **Commissioner Jeffrey Rupert; Commissioner Eric Hall**; Administrator Jennifer Olson; Roy Barton; Cathy Johnson; John Buesch; John Piccone; Debbie Smith; John Parvis; Janet Soderberg and Leonard Knight

Consent Agenda

The following consent agenda items were approved:

- October 9, 2024, Meeting Agenda
- September 11, 2024, Regular Meeting minutes
- September 18, 2024, Special Meeting minutes

(motion by Rupert; second by Hall; all in favor)

Please note that the "Pay Bills" agenda item has been moved to the end of the October Agenda for a more detailed discussion.

Signing of Documents

Commissioners plan to stop by the Illahee Store to sign documents on Thursday, October 10, 2024.

REPORTS/UNFINISHED BUSINESS -

Waterfront Improvement Project

John Piccone from SoundWest Engineering & Associates provided the Commissioners and community with an update on the status of the Port of Illahee's projects.



Public Comment

The community provided numerous comments, focusing on topics such as the notice to the tenant at 5500 Illahee Road, concerns regarding the waterfront project, issues related to the store project.

Illahhee Store Project

Commissioner Aho is working to obtain a start date from the Pollution Liability Insurance Agency (PLIA).

Commissioner Hall has been in contact with Brandon from Dave's Septic, who has submitted plans to the Health District. He mentioned that as soon as the Port receives confirmation from the Pollution Liability Insurance Agency (PLIA) regarding the start date, he will contact Hagerman Precast to arrange the delivery of the holding tank.

Commissioner Hall met with electricians at the Illahee store and received three bids to restore power to the property. The bids were from Bird Electric, Peninsula Electric Corp, and Nexus Electric.

Commissioner Hall made a motion to accept the bid from Nexus Electric, as they were the lowest bidder, to restore electrical service to the store. *(motion by Hall; second by Rupert; all in favor)*

The Commissioners engaged in an extensive discussion regarding the need for a boundary survey at the Illahee store and the necessity to purchase gutter guards for the north and south sides of the store.

Commissioner Aho made a motion to request approval to purchase the gutter guards for the store. *(motion by Aho; second by Rupert; all in favor)*

Treasurer's Report as of September 30, 2024,

- General Fund: **\$53,906.02**
- Investments: **\$295,808.98**
- Good Property Management (GPM) Account: **\$199.00**
- Total: **\$349,914.00**

Grant Status

BFP RCO Total: \$851,065.00	Amount of RCO paid: \$97,262.74	Remaining RCO Funds: \$753,802.26
ALEA RCO Total: \$500,000.00	Amount of RCO paid: \$77,751.31	Remaining RCO Funds: \$422,248.69
RCFB RCO Total: \$191,000.00	Amount of RCO paid: \$0	Remaining RCO Funds: \$191,000.00



Reports /Unfinished Business -Continued

Reports

Website

Nothing to report.

Properties

- 5560 Oceanview Blvd: Nothing to report.
- 5500 Illahee Road: Nothing to report.
- 5507 Illahee Road / Illahee Store Property: Nothing to report.
- Illahee Road lot: Nothing to report.

Dock/Pier

- **Commissioner Rupert** expressed the desire to purchase fasteners for the railing of the pier to enhance its safety. Additionally, he proposed replacing the 60-year-old wood on the pier in sections, acknowledging that this would require requesting some budget adjustments.
- **Commissioner Hall** suggested purchasing and replacing the wood over the next four years, with the goal of having all the decking replaced within that timeframe.

Tire Reef test cleanup

The tire reef clean-up has been postponed and will need to be rescheduled for some time in 2025.

Small Ports Seminar

Commissioner Rupert and **Commissioner Hall** will be attending the Small Ports Seminar in Lake Chelan on October 24th and 25th, 2024.

Public Comment

Community comments included the need for the pier to be ADA accessible, inquiries about the tire reefs, suggestions for the 2025 budget, and a community member offering to fund the painting of the store.



New Business

- There was extensive discussion regarding the 2025 preliminary budget. It was decided to reallocate \$100,000.00 from line item 773.50 (Property Improvements at 5507 Illahee Road) by applying \$10,000.00 to line item 723.30 (Marina Maintenance Dock and Pier) and adding the remaining \$90,000.00 to the ending balance, resulting in a total estimated ending balance of \$104,035.77.
Commissioner Hall made a motion to adopt the 2025 preliminary budget with the above changes to line items 773.50 and 723.30, as well as the ending balance (motion by Hall; second by Rupert; all in favor).
- Port credit cards ordered for **Commissioner Rupert** and **Commissioner Hall**.
- **Commissioner Aho** requested a more detailed review of the vouchers, leading to an extensive discussion regarding the Port's expenses for the month of October. Pay Bills Check numbers 5234 through 5247 Totaling **\$55,437.71**
Commissioner Hall made a motion to pay bills (motion by Hall; second by Rupert; all in favor).

Adjourn

At 9:20 PM, the meeting adjourned. **(Motion by Rupert; second by Hall; all in favor).**
The next regular meeting is scheduled for November 13, 2024, at 6:30 PM via Zoom.

Signatures

Handwritten signature of Commissioner James Aho in blue ink, written over a horizontal line.

Commissioner James Aho

Handwritten signature of Commissioner Eric Hall in blue ink, written over a horizontal line.

Commissioner Eric Hall

Handwritten signature of Commissioner Jeffrey Rupert in blue ink, written over a horizontal line.

Commissioner Jeffrey Rupert