

MINUTES OF ILLAHEE PORT SPECIAL MEETING ON September 18, 2024

Commissioner Aho called the meeting to order at 5:00PM via ZOOM. Also, in attendance were Commissioner Hall; Commissioner Rupert; Administrator Jennifer Olson; John Piccone and Roy Barton.

- **To Approve the Project Bid Manual for the Ports Waterfront Access Project**
Commissioners and John Piccone (SoundWest Engineering) engaged in extensive dialogue regarding the Port of Illahee's Waterfront Improvement Project bid manual.
- **Key discussion points:**
 - Interpretation of reasonable delays related to architectural resource findings.
 - Considerations for cultural resources.
 - Water district work cost estimate: Approximately \$18,000–19,000 (likely closer to \$11,000).
 - Soil suitability uncertainty addressed through built-in contingencies.

Commissioner Rupert made a motion to approve the bid Manual for the Port of Illahee's Waterfront Access Project. (motion by Rupert; second by Hall; unanimous).

Digital Signature Approval for Bid Project Manual Certification Page

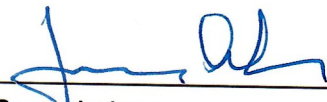
During the meeting, John Piccone requested approval to include Commissioner Aho's digital signature on the certification page of the bid project manual. Commissioner Aho expressed agreement with this proposal. Subsequently, Mr. Piccone sought input from Commissioner Hall and Commissioner Rupert, both of whom also concurred, affirming the use of digital signatures.

John Piccone will advertise bids in both the *Kitsap Sun* and the *Daily Journal of Commerce*.

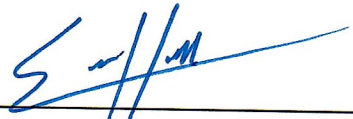
ADJOURN – The meeting adjourned at 5:55PM (*motion by Rupert; second by Hall; unanimous*).



Commissioner



Commissioner



Commissioner